



# YULIANI INTAN NURMALA

## PROFILE

I am a self-motivated and persistent one with strong desire for success. Therefore, I always dare myself to take a chance to make a better change and improvement.

## CONTACT

Email:

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+62 87 873 876 545

## SKILLS

English  
Communication  
Interpersonal Skill  
Client Liaison  
Presentation  
Teamwork  
Microsoft Office

**University of Al Azhar Indonesia**  
English Literature

2012 - 2016

GPA 3.78

## WORK EXPERIENCES

### PT MEDIKA DIGITAL INDONESIA

*Account Relationship Manager*

*Jan 2022 - Mar 2022*

- Communicated with clients to dig up information of their needs and explained product value
- Built and maintained strong, long-lasting client relationship
- Collaborated with internal departments to facilitate client need fulfillment.
- Resolved complaints and preventing additional issues by improving processes.

### ALIF IQRA

*Freelance Teacher*

*Sep 2019 - May 2021*

- Delivered lessons to the highest standards of Qur'an and Religion Education teaching
- Monitored students' performance or assisted them in academic or non-academic environments
- Shared and communicated students' learning progress as well as obstacle and build good relationships with parents.

### EF ENGLISH FIRST PERMATA HIJAU

*Progress Advisor*

*Jul 2017 - Nov 2018*

- Managed teachers' course schedule and arranged monthly Parents Teacher Meeting
- Communicated among course teachers, parents, and kids to track the teaching quality and study result and kept a good relationship
- Achieved renewal target as well as target of retention, referrals and customer satisfaction

### BIRO AKADEMIK, PMB & PROMOSI

*Staff PPMB*

*Feb 2017 - Jul 2017*

- Performed a variety of responsibilities related to enrollment services
- Processed admissions of applications from prospective students received via mail or in person
- Informed all candidates of students regarding university procedures and policies, admissions, financial aid, and many more.

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## ORGANIZATIONS

<b>South Africa Youth Leadership Program</b> <i>Speaker</i>	Mar - Apr 2016
<b>Al Azhar Youth Leader Institute (AYLI)</b> <i>Head of Human Resource Development Division</i>	2015 - 2017
<b>Indonesia International Leadership Program</b> <i>Liaison Officer</i>	Des 2015
<b>Al Azhar Youth Leadership Camp VIII</b> <i>Funding &amp; Sponsorship Coordinator</i>	2015
<b>Keluarga Mahasiswa Program Studi Sastra Inggris</b> <i>Deputy</i>	2014 - 2015

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## AWARD & SCHOLARSHIPS

<b>Corporate Scholarship University of Al Azhar Indonesia</b> <i>English Literature</i>	2012 - 2016
<b>Faculty of Letters Award 2014</b> <i>Best Student of English Literature 2021</i>	2014
<b>Sampoerna School of Education</b> <i>English Department</i>	2011

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## REFERENCES

Chita Aiza Noviana  
**School Administrator Supervisor at ISMILE**  
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Isana Nurdiana  
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