

FADHILLAH ANISYATUL QORIDA

HR Enthusiast

Malang, Indonesia | fadhilla.anisya@gmail.com | 081319199690
<https://www.linkedin.com/in/fadhillahanisyatulqorida>

PROFILE SUMMARY

Bachelor degree of Psychology at University of Muhammadiyah Malang. Passionate HR Enthusiast with 1 year experience as Talent Development at Kelasengineerid. Participated in the Human Resource Bootcamp program at harisenin.com to improve understanding of several skills in the field of Human Resources such as Recruitment Process, People Development, Compensation and Benefit, etc. Have attended Recruitment Implementation Competency Certification (BNSP) organized by Profession Certification Institute UMM. Developed regulations on the recruitment process in the company and created career development programs for customers. High desire to learn, adaptability and good communication.

PROFESSIONAL EXPERIENCE

PT. ZAADA BANA ENGINEERING – Malang, Indonesia

Talent Development (January 2022 – Present)

- Developed talent development strategy,
- Handled the development of all soft skills training, including career development activities to support our talent improvement,
- Created a talent database for those who have attended the training class,
- Scheduled the implementation of talent development programs that has been set,
- Coordinated the implementation of the branding job connect program,
- Monitored quality of outputs from learning & development program & activities,
- Evaluated the implementation of mentoring, materials and presenters, and compiling recommendations for follow-up.

BAKATKU.ID – Malang, Indonesia

Freelance Psychological Tester (September 2021 – Present)

- Doing administration psychotest for students
- Take a part in the admisitration of psychological tests for students
- Helped scoring test result for the IST, MBTI, DISC, Kraepelin, and MII tests.

PT. BUANA CIPTA CHAHRA – Sidoarjo, Indonesia

Event Moderator (September 2021 – December 2021)

- Guided the implementation of public and in-house training for 2 days,
- Handled 10 class groups in online training event,
- Established and maintained a good image and organized training groups and training trainers.

LABORATORY FACULTY OF PSYCHOLOGY UMM – Malang, Indonesia

Assistant Lecturer (August 2019 - July 2021)

- Provided lecture assistance to 150 students every 4 semesters with subject lecturers and practicums,
- Guided and coordinated the practicum in each subject, such as Industrial Psychology, Construction of Psychological Measurement Instruments, Cognitive Psychology, and Psychological Development,
- Evaluated student performance at the end of the practicum.

PT. TEMPRINA MEDIA GRAFIKA – Malang, Indonesia

Human Resource Internship (August 2020 – November 2020)

- Assisted HRD in reviewing 35 job descriptions for various positions in each department,
- Assisted HRD in recruiting and selecting 13 prospective IT employees,
- Analysed and assessed training needs related to non-clinical psychological problems of employees.

EDUCATION

FORMAL EDUCATION

University of Muhammadiyah Malang (September 2017 – August 2021)

Bachelor of Psychology – GPA 3,69

NON-FORMAL EDUCATION

Harisenin.com (April – August 2022)

Harisenin Millennial School: Human Resource Bootcamp Batch 3 – GPA 3,42

- **Introduction Human Resource Fields** : personality and values, corporate culture, teamwork management, introduction to talent management.
- **Recruitment and Placement** : collecting job description information, job evaluation (wage and salary decision), manpower planning, source of candidate (internal & external), employee testing & selection (type of tests, interview techniques), employee orientation.
- **Training and Development** : people development, training and learning development, performance evaluation and performance appraisal, performance management & appraisal, managing career.
- **Compensation and Benefit** : introduction to HRIS system, HRIS system practice, payroll & benefit administration, compensation and welfare structure.
- **Employee Relations** : industrial relation, organizational change, work-related mental health & stress management, internal conflict and negotiations.

COURSE AND CERTIFICATION

- Human Resource Bootcamp organized by Jobhun Academy (January 2023)
Link : <https://bit.ly/HRJobhunAcademy>
- Harisenin Millennial School: Human Resource Bootcamp Batch 3 organized by Harisenin.com (October 2022)
Link : <https://bit.ly/HumanResourceBootcamp>
- Mini Bootcamp : Basic Excel Batch 8 training organized by MySkill (March 2022)
Link : <https://bit.ly/BasicMicrosoftExcel>
- Human Resources Class training organized by Chahra Event (September 2021)
Link : <https://bit.ly/humanresourceclass>
- Human Resource Recruitment training organized by Chahra Event (September 2021)
Link : <https://bit.ly/humanresourcerecruitment>
- Recruitment Implementation Competency Certification (BNSP) organized by Profession Certification Institute University of Muhammadiyah Malang (October 2021)
Link : <https://bit.ly/SetifikatBNSP>

SKILLS

Soft Skills

- Communication
- Team Work
- Problem Solving
- Detailed Oriented
- Critical Thinking

Hard Skills

- Microsoft Office
- Recruitment and Selection Process
- Psychological Assessment
- HR Administration