

# Contact Information

Mobile: 089675957424

Email: cindytrirahmawati@gmail.com

Address: Greenwich Park Cluster Whelford, Tangerang

LinkedIn: Cindy Tri Rahmawati

# Academic History

Universitas Surabaya Industrial Engineering | 2015-2019

SMA Negeri 20 Surabaya Science | 2012-2015

# Cindy Tri Rahmawati

I'm Cindy, 24 y.o, have graduated from Universitas Surabaya majoring at **Industrial Engineering**, concentrate: Sustainable Enterprise System. I am a resillient and love to learn new things.

# Experience

## <u>2020</u>

## Work at PT Aria Arthaguna Samudera as Administration Staff

- Cooperate and communicate with other technical support
- Deal with mail inquiries
- Manage and arrange company data
- Providing administration support with software design

## <u>2018</u>

## Internship at PT Rolas Nusantara Mandiri as Marketing Staff

Improve marketing system for Company's product (tea, coffee, chocolate). **Skill needed:** communication, analysis, teamwork.

## <u>2017</u>

## Training

Leadership Business Camp (LBC) at Universitas Surabaya (2 days, no certificate)

## Organization

Chief of Communication Design at Engineering Festival

- Cooperate and communicate with other division
- Supervised and make sure that all members do the job correctly
- Publish and inform events through medias

## Skills

#### Language:

- Bahasa
- English

#### Software:

- Ms. Office (Excel, Word,
- Power Point)
- Minitab
- SPSS
- Adobe Photoshop
- CorelDraw

# Hobby

- Photography
- Cooking
- \_ Watch a movie
- Workout