



DIAH AYU MERDEKAWATI

PERSONAL INFO

Date of Birth

Duri, August 17, 1992

Phone Number

+6282112342422

E-mail

diayumerdeka@gmail.com

Skills

Communication

Presentation

Editing

Classifying

Information Retrieval System

Photography

Interest

Librarian

Document Controller

Record Management

Archivist

Education

2015 - 2018

Universitas Padjadjaran

Master Degree Library and Information Science Faculty of Communication

GPA 3.47 out of 4.0

2010 - 2014

Universitas Padjadjaran

Bachelor Degree Library and Information Science Faculty of Communication

GPA 3.48 out of 4.0

Working Experience

October 2018 - Present

PERPUSTAKAAN UNIVERSITAS TRILOGI, JAKARTA

Librarian

- Manage the planning, administrative, and budgetary such as:
Order materials and maintain records for payment of invoices
- Prepare reports related to library and information services
- Using Ganesha Library Information System (GLIS) for library system

July 2016 - September 2018

UPT PERPUSTAKAAN PUSAT INSTITUT TEKNOLOGI BANDUNG (ITB)

Librarian

- Being responsible for daily operation of the library especially managing library collection, digitization process, and shelving
- Using Opac Management System (OMS) for library system
- Using Ganesha Digital Library (GDL) system for digital library
- Share the information literacy for Master Degree
- Integration system library
- Admin for social media (instagram, facebook, and twitter) Perpustakaan ITB

July 2013

TEAM IT UPSTREAM RECORD MANAGEMENET PT. CHEVRON PACIFIC INDONESIA, PEKANBARU, RIAU

Librarian Internship Student

- Doing activities for daily operation to manage archive (paper, film, media tape), cataloging, and classifying

Seminar/Workshop Experience

○ Juni 2021

Webinar "Layanan Perpustakaan di Masa Pandemi dan Sterilisasi Koleksi Cetak" ITB

○ April 2021

Webinar "Pentingnya Pelestarian Dokumenter Sejarah Peradaban Bangsa" Perpunas

○ Desember 2020

Webinar "Adapting To Disruption The Role of Library, Documentation and Information Centers in The Future Developments" Binus

○ November 2019

Workshop "Penyusunan Pedoman Pengembangan dan Evaluasi Sumber Daya Elektronik bagi Perguruan Tinggi di Indonesia" FPPTI Jakarta

○ Maret 2019

"Rapat Koordinasi dan Seminar Nasional Bidang Perpustakaan" Perpunas