




LINDA NOVIANA

LEARNING ASSISTANT MANAGER

CONTACT ME AT

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SKILLS SUMMARY

Presentation Skill

TNA

Budgeting and Cost Analysis

Training Plan

Staff and User Training

AWARDS RECEIVED

Trainer Excellence Award BANK BTPN 2011
Trainer Excellence Award BANK BTPN 2012
Trainer Excellence Award BANK BTPN
Syariah 2013
Trainer Excellence Award BANK BTPN
Syariah 2014

REFERENCE :

Ajeng.tonia@gmail.com
anggie.arani@gmail.com
lestari.kathartika@gmail.com

PERSONAL PROFILE

Passionate in training and academic. Focused on maximizing employee performance, offering more than 10 years professional experience in training and academic.

WORK EXPERIENCE

Trainer

BANK BTPN | Sept 2011 - July 2014

- Conduct training for more than 7000 employee
- Report training evaluation & result to user.

Junior Asisstant Manager

BTPN SYARIAH | July 2014 - Sept 2019

- Managed training projects from start to finish
- Prepare training material, activity and modul
- Trainer Team Coordinator

Assistant Manager

BTPN SYARIAH | Sept 2019 - now

- Role as a Business learning manager (analysis, planning, running the training, evaluation)
- Training Need Analysis
- Build Learning Journey
- Monthly Report to BOD

EDUCATIONAL HISTORY

Gunadarma University

Bachelor of Informatic System| 2007 - 2011, 3.25

CERTIFICATE

Badan Nasional Sertifikasi Profesi (BNSP)
Best Participant Training Perbankan Syariah LPPI
Best Participant Training Game Based Learning
Best Participant High Presentation Skill Ace Learning